

# Eagle Learning Center

22+ Adult  
Student  
Handbook



2022-2023

# Eagle Learning Center Handbook

## Address

Eagle Learning Center  
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## Administrative Staff

Mr. Joe Wasserman, Director [jwasserman@oregonelc.org](mailto:jwasserman@oregonelc.org)  
Mr. Doug Dippman, Assistant Director [ddippman@oregonelc.org](mailto:ddippman@oregonelc.org)  
Ms. Christine Paul, Office Manager/Secretary [cpaul@oregonelc.org](mailto:cpaul@oregonelc.org)

## Teachers

Mr. Rick Briggie (Science) [rbriggie@oregonelc.org](mailto:rbriggie@oregonelc.org)  
Mr. Dan Dippman (Social Studies) [dadippman@oregonelc.org](mailto:dadippman@oregonelc.org)  
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Mrs. Kristin Wamer (Art) [kwamer@oregoncs.org](mailto:kwamer@oregoncs.org)

"The Eagle Learning Center is a community school established under Chapter 3314. of the Revised Code. The school is a public school and students enrolled in and attending the school are required to take proficiency tests and other examinations prescribed by law. In addition, there may be other requirements for students at the school that are prescribed by law. Students who have been excused from the compulsory attendance law for the purpose of home education as defined by the Administrative Code shall no longer be excused for that purpose upon their enrollment in a community school. For more information about this matter, contact the school administration of the Ohio Department of Education."

Students eligible to enroll at the ELC are 16-21 years of age that live in the state of Ohio and are credit deficient, at-risk of dropping out of high school or have already dropped out of high school.

There will be no discrimination in the admission of students on the basis of race, creed, color, disability or sex.

Upon admission of any student with a disability, the school will comply with all federal and state laws regarding the education of students with disabilities.

Adoption Date: December 4, 2017  
Review Date: October 2022



We are so glad you are here at Eagle Learning Center!

# ELC Site Hours of Operation

7:30 AM – 5:30 PM Monday-Friday

# School Calendar 2022-2023

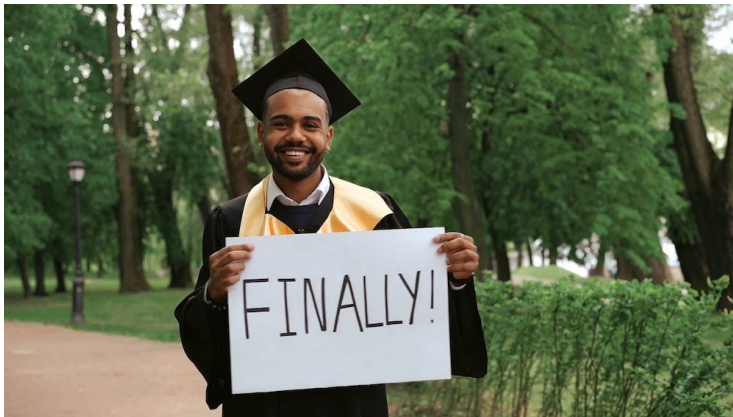
August 22	Teacher/Staff Inservice
August 23	First Day of School
September 5	Labor Day – No School
November 23-25	Thanksgiving Break – No School
December 23-Jan 2	Christmas Break - No School
January 3	School Resumes
January 16	Martin Luther King Jr. Day – No School
February 20	Presidents Day – No School
April 7-11	Easter Break - No School
April 12	School Resumes
May 29	Memorial Day - No School
June 2	Last Day of School

# School Cancellation

The Director/Superintendent of Eagle Learning Center will determine closing or delays due to inclement weather. Please watch 13abc local T.V. station. **An email will be sent out to all students and families when the building is closed or delayed due to inclement weather.**

## 22+ Adult High School Diploma Program

Since 2021, Eagle Learning Center has been offering the 22+ Adult High School Diploma program. The 22+ program helps adults earn a high school diploma as a competency based program. This program, sponsored by the State of Ohio Department of Education, is free to adults who are over 22 years of age, living in Ohio and do not have a high school diploma or GED. All Eligible adults will be counseled by the ELC staff to develop an individual credit recovery plan based on credits and assessments needed to earn a high school diploma. These eligible adults will also be assisted in developing a flexible attendance and participation strategy. All enrollees will be expected to graduate with his/her diploma within 2 years and follow all guidelines for the program.



## Incentive Programs

- >Gift card incentive for students who complete 2 CLASSES at an 80% or higher
- >Student referrals who have stayed in attendance at ELC for more than 2 months are put into a drawing. Winners receive a \$25 gift card to Walmart.
- >Students who are in attendance for all 5 days per week (5 hours each day), will be put in a drawing to win a \$25 gift card to Kroger to help with groceries or fuel.



## Attendance Policy

You will be required to track your hours each month and send attendance hours per month to the Eagle Learning Center office manager.

## Communication is key to success

1. Personal illness
2. Doctor's appointment (requires written excuse from doctor)
3. Illness in immediate family
4. Death in the family
5. Religious observances
6. Quarantine (requires written excuse from doctor and/or proof of testing positive for COVID-19)
7. Emergency or set of circumstances, which in the judgement of the school, constitutes good and sufficient cause of absence from school.
8. Court subpoena (requires written documentation from court)
9. Family vacations
10. Incarceration (requires notification from proper authorities)

## Earning Credits

Credits are earned through 22+ competency testing per course. Students who earn 60% or higher on a test, the instructor will list the incorrect responses for the student so he/she can make test corrections. This 'test correction' process can only be done one time on any given test. Students who score below a 60% on a test, may be required to complete supplemental study material provided by the instructor prior to attempting test corrections. If student receives 60% or below, student will need to reschedule to take the test another day.

## Graduation Requirements

Eagle Learning Center graduation requirements adhere to the standards set by the Ohio Department of Education and the North Central Association of Colleges and Secondary Schools. Each student is required to complete the number of credits assigned by ODE per cohort year. Each student will be assessed once enrolled in the 22+ program on which credits are left to recover.

**\*\*No student will be permitted to graduate or to participate in the commencement exercise without first having fulfilled requirements for graduation established by the State Department of Education. One consequence of failure to complete the core curriculum requirement is ineligibility to enroll in most state universities without further coursework.**

## State Mandated Testing

All students are required to attend all scheduled state-mandated testing, including End of Course. Students will be notified by email of testing dates.

### End of Course date windows:

Fall	November 30 - December 20, 2022
Spring	April 18 - May 8, 2023 (English Language Arts) April 25 - May 8, 2023 (Math, Science, Soc. Studies)

## 22+ Adult Learning Testing Procedures

1. If a student needs a 1/2 credit on a full credit test and takes regular tests, the students must answer 40 multiple choice questions and 2 short answer responses
2. If a student needs a 1/2 credit on a full credit test and takes modified tests, the student must take the entire modified test.
3. If a student takes modified tests, the student must only answer 30 multiple choice questions and 2 short answer responses. For regular tests, students should answer all multiple choice questions and all required short answer responses.
4. If a student who normally takes modified tests completes a regular test with a passing grade, enter the test as regular (not a modified) test.
5. Government, Economics, Health and Physical Education are the only courses that are always 1/2 credit. For these tests, regular testers must answer all multiple choice questions and all short answer responses. Modified testers should answer 30 multiple choice questions and 2 short answer responses.
6. ALL students must take notes from the study guide. The instructor will ask to see the notes prior to distributing the test to the student. An instructor may require the student to complete notetaking before allowing the student to begin testing. Students can use their hand-written notes during the test. Students can NEVER use study guides during testing.
7. Cell phones are to be “out of sight” and on vibrate at testing tables. Cell phones are not to be used during testing. If a tester needs to take/make a call, the tester should do so away from the test table. **FIRST VIOLATION:** Invalid test. **SECOND VIOLATION:** Expulsion from the 22+ program.

## Rules and Policies

1. Students will be respectful of others.
2. Eagle Learning Center students will adhere to the code of conduct.
3. Eagle Learning Center adopted the Hazing and Bullying Policy (JFCF) which is available on our web site and will be strictly adhered to.
4. Dress code does not allow profane attire of any kind. If violated, you will be asked to leave and change or you will be asked to turn your attire inside out. (We ask you to have general respect for your body)
5. The use of tobacco products including vape in school or within 100 feet of the school is prohibited.
6. If staff detect any smell or hint of marijuana or other illegal drug on you, you will be asked to leave for the day which will result in an unexcused absence.
7. Stay in constant communication with the school.
8. Making or receiving cell phone calls during class time is **not** permitted unless for emergency. Such behavior may result in the phone being taken until the end of the session or removal from school. Students may listen to music using their cell phone and headset. If for any reason listening to music causes any classroom distractions, the student will be denied this privilege for the rest of the session.
9. Students are given an 8-minute break every hour on the hour. Students are also allowed one 10-minute break during their 5-hour session. No student can get in a vehicle during break.
10. Food and drink are allowed in the classroom. Vending machines are available and to be used ONLY on student breaks. A refrigerator and microwave are available for student use, but must be cleaned out each day. If a clean work area is not maintained the privilege will be revoked.